



**CEREMONY DESIGN**  
— COMPANY —

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# CONTRACT + PAYMENT

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SPRING/FALL 2018

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## THE PROCESS

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// Finalize and Approve your Wedding Proposal by email. Renee sends an email from Aisle Planner with a link to your Contract for Services.

// Review Contract for Services and e-sign when ready.

// Continue process to book venue, if not finalized.

// Your retainer is ½ of the Final Contract Amount Due. You may pay by check, bank draft or credit card. Please note there is a 3% processing fee when using a credit card. Most clients prefer to avoid that fee and send a check. Renee will notify you once your check has been received. Your date is secure once your contract has been signed, if you choose to send a check by mail. The Final Balance is due 60 days prior to the wedding date.

// Checks can be made payable to: Ceremony Design Company.  
Payment Mailing Address:

Ceremony Design Company  
Attn: Renee Armour  
7701 Gulf Blvd.  
Navarre, FL 32566

// Your Aisle Planner account should be ready within 2 weeks of receiving your retainer.

// In the meantime, you may want to research and book your hair and makeup vendor, accommodations and rehearsal dinner.

// Did I mention we're excited you chose us to help make this one of the best times of your life?!